

Report No:
CSD16113

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: Public Protection and Safety PDS Committee

Date: 28th September 2016

Decision Type: Non-Urgent Non-Executive Non-Key

Title: **WORK PROGRAMME AND CONTRACTS REGISTER**

Contact Officer: Stephen Wood, Democratic Services Officer
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Chief Officer: Mark Bowen, Director of Corporate Services

Ward: All

1. Reason for report

- 1.1 Members are asked to review the Committee's Work Programme and to consider the contracts summary for the Public Protection and Safety Portfolio.
- 1.2 Members should note that the Work Programme is fluid and subject to as change as required.
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2. RECOMMENDATION

2.1 That the Committee:

- (i) reviews its Work Programme (Appendix 1); and
- (ii) Comments on the Corporate Contract Register extract and commentary relating to the Public Protection and Safety Portfolio Contracts (Appendix 2).

Corporate Policy

1. Policy Status: Existing Policy: Committees normally receive a report on The Work Programme and Contracts Register at each meeting.
 2. BBB Priority: Excellent Council Safer Bromley
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Financial

1. Cost of proposal: No Cost
 2. Ongoing costs: Not Applicable:
 3. Budget head/performance centre: Democratic Services
 4. Total current budget for this head: £335,590
 5. Source of funding: 2016/17 revenue budget
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Staff

1. Number of staff (current and additional): 8 posts (7.27fte)
 2. If from existing staff resources, number of staff hours: Maintaining the Committee's work programme normally takes less than an hour per meeting.
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Legal

1. Legal Requirement: None:
 2. Call-in: Not Applicable: This report does not involve an executive decision.
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Customer Impact

1. Estimated number of users/beneficiaries (current and projected): This report is primarily for the benefit of Committee Members.
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Ward Councillor Views

1. Have Ward Councillors been asked for comments? No
2. Summary of Ward Councillors comments: N/A

3. COMMENTARY

Forward Programme

- 3.1 The table at **Appendix 1** sets out the Public Protection and Safety PDS Forward Work Programme. The Committee is invited to comment on the schedule and to propose any changes it considers appropriate.
- 3.2 Other reports may come into the programme - schemes may be brought forward or there may be references from other Committees, the Portfolio Holder or the Executive.

Contracts Register Summary

- 3.3 Council services are underpinned by contracts and, as a Commissioning Council, it's important that these are tendered in accordance with the newly revised (1 September 2016) Contract Procedure Rules.
- 3.4 A new Council-wide approach to contract reporting has been agreed which involves the entire Corporate Contract Register being reported to Contracts Sub-committee (the latest meeting being 24 August 2016) and for extracts of that information being reported to each PDS committee as appropriate (see appendix). This ensures that the same information is reported to all committees during each committee cycle.
- 3.5 **Appendix 2** sets out all those Public Protection and Safety Portfolio's contracts having a total contract value of more than £50k.
- 3.6 Members will be interested to know that the Contract Monitoring Summaries are currently being merged into a Contract Database. The Database will be at the heart of the Council's future contracting activity and will generate alerts and reports, as required, to ensure timely procurement and Member reporting.

4. POLICY IMPLICATIONS

- 4.1 Each PDS Committee is responsible for setting its own work programme.

Non-Applicable Sections:	Financial/Legal/Personnel
Background Documents: (Access via Contact Officer)	Previous Work Programme Reports and Minutes of the previous meeting.

PP&S PDS COMMITTEE - FORWARD WORK PROGRAMME

PUBLIC PROTECTION AND SAFETY PDS—28th September 2016
Matters Arising
Chairman's Update
Police Update
Budget Monitoring
Capital Programme Monitoring Report
Community Payback Update
Presentation from Bromley Women's Aid
Presentation from a Street Pastor
Town Centre Security Presentation
Gateway Report on Stray Dogs and Pests
Consultation report on extending CCTV contracts
Work Programme and Contracts Register
PUBLIC PROTECTION AND SAFETY PDS—1st November 2016
Matters Arising
Chairman's Update
Police Update
Budget Monitoring
Review of the Emergency Planning and Business Continuity Service
MOPAC and VAWG
Alcohol and Drug Mis-use report (Care Services PDS to be invited)
Work Programme and Contracts Register
PUBLIC PROTECTION AND SAFETY PDS—18th January 2017
Matters Arising
Chairman's Update
Police Update
Presentation from British Transport Police
Presentation from the Ambulance Service
Environmental Protection Update
Work Programme and Contracts Register
PUBLIC PROTECTION AND SAFETY PDS—1st March 2017
Matters Arising
Chairman's Update
Police Update
Budget Monitoring
Gangs Update
BYC Presentation
SLaM Presentation
Trading Standards Update
Work Programme and Contracts Register

